

# LOCAL WORKFORCE DEVELOPMENT BOARD 21

## EAST BATON ROUGE PARISH

Workforce Development Area 21 – Employ BR  
4523 Plank Road  
Baton Rouge, Louisiana 70805

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Baton Rouge, Louisiana 70805  
Tuesday, June 28, 2016 @ 1:30 p.m.

## AGENDA

### 1. Call to Order.....Chairperson, Robin Heath

	<b>Private Sector Members</b>	Dec 10	Jan 14	Mar 17	April 7	June 28	Sept 7	Nov 17
1	Ms. Hope Zettlemyer	A	A	P	P	P		
2	Mr. Terry Bell	P	A	P	P	A		
3	Mr. Scott Couper	P	P	P	P	P		
4	Mr. Kenneth Champagne	A	P	A	P	A		
5	Ms. Robin Heath	P	P	P	P	P		
6	Ms. Anne Segura	P	P	P	P	P		
7	Mr. Matt Campbell	P	P	A	A	A	R	
8	Mr. Kelly LeDuff	P	A	P	A	P		
9	Mr. Devin Zito	P	P	P	P	A		
10	Mr. Bryan Knost	P	P	A	A	A		
11	Ms. Jennifer Aldridge	A	P	A	P	P		
12	Mr. Blaine Grimes	P	P	P	A	A		
13	Ms. Cheri Ausberry					A		
	<b>Public Sector Members</b>							
14	Ms. Heather Stefan	A	A	P	P	P		
15	Mr. Louis Reine	A	A	P	A	P		
16	Mr. Jonathan Waddell	P	P	A	P	A		
17	Mr. Irby Hornsby	P	P	P	P	P		
18	Mr. James Windom	P	P	P	P	P		
19	Dr. Girard Melancon	P	P	P	P	P		
20	Ms. Debbie O’Conner	P	P	P	P	A		
21	Ms. Elizabeth C. Smith	A	A	P	P	P		
22	Mr. Harlen Henegar	P	P	A	P	P		
23	Ms. Verna Dixon Fletcher	P	P	P	P	P		
24	Ms. Monica Brown	P	P	A	P	A		
25	Mr. Kenny Lynch	P	A	P	A	A		

### 2. Welcome

### 3. Introduction of Board Members, Staff and Guests

### 4. Minutes (April 7, 2016)

**5. Action Items**

a. **Workforce Innovation & Opportunity Act (WIOA) Region Regional**

**Local Plan (PY2016 – PY2020)**

**6. Public Comment**

**7. Next Meeting Dates: TBD**

**8. Adjournment**

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Tuesday, June 28, 2016 @ 1:30 p.m.

## MINUTES

1. Call to Order.....Chairperson, Ms. Robin Heath

2. Welcome – Robin Heath, Chairperson, advised all of the Board members that the purpose of this meeting was to review the WIOA Local/Regional Action Plan.

3. Introduction of Board Members, Staff and Guests – Introductions were made by all in attendance.

Workforce Development Board Staff present: Ms. Cynthia Douglas, Ms. Penny Collins, Ms. Delecia Cann, Ms. Dianna Muhammad, Ms. Carole Miller, Ms. Vanessa Pitts-Ponder, Ms. Linette Watson

Special Guests Present: Cathy Wells, Louisiana Workforce Commission

4. Minutes (March 17, 2016) – The minutes were reviewed by board members in attendance. The motion for approval of the April 7, 2016 board meeting minutes was made by Liz Smith and second by Louis Reine. The minutes were approved without opposition.

5. Action Items – Robin Heath, Chairperson, advised the Board members that they were to review the Workforce Innovation & Opportunity Act (WIOA) Region Regional/Local Plan for PY2016 – PY2020.

Ms. Cynthia Douglas stated all of the Louisiana Local Workforce Development Boards were required to prepare a combined Local/Regional Plan.

Region 2 is comprised of the Parishes - East Ascension, East Baton Rouge, West Baton Rouge, Tangipahoa, East Feliciana, West Feliciana, Iberville, Livingston, Point Coupee, St. Helena and Washington. Draft plans are due by June 30, 2016.

An overview of the plan was submitted to the Board members. The plan is LWDB21's outline of the Workforce System for East Baton Rouge Parish as well as Region 2. LWDB 21 and 20 have worked to develop a plan that encompasses all of core partners and all support systems that are needed to provide the citizens of Region 2 with a complete service delivery system.

The motion to adopt the draft of the Workforce Innovation and Opportunity Act (WIOA) Region Regional/Local Plan (PY2016 – PY2020) for Region 2 was made by Louis Reine and second by Gerard Melancon. Abstaining from voting were Harlen Henegar and Liz Smith. The Workforce Innovation and Opportunity Act (WIOA) Region Regional/Local Plan (PY2016 – 2020) was approved without opposition.

Kelly LeDuff thanked all of the Board members that came to the Job Fair in May 2016. Over 1500 job seekers attended. Mr. LeDuff further stated that he hoped Board members could offer more assistance and support whenever there is a need.

Penny Collins expressed the benefits job seekers in having a chance to talk with the numerous employers. Some seekers had job offers while others were impacted with more knowledge of how to interview for a job.

Liz Smith thanked all of the Board members who helped with the Occupational Projections that were gathered by the Louisiana Workforce Commission. She stated that Sachin Chintawar, State of Louisiana LWC, also thanked the group's effort.

Gerard Melancon asked if there was anyone from Veteran's Affairs on the Board or a partner. Penny Collins stated Kenny Lynch, State of Louisiana VA rep, was a Board member. Kenny Lynch could help Gerard Melancon with contact of other Veteran Representatives.

James Windham announced the 3<sup>rd</sup> Annual Prison Job Fair and invited all of the board members to attend on Friday, July 8, 2016.

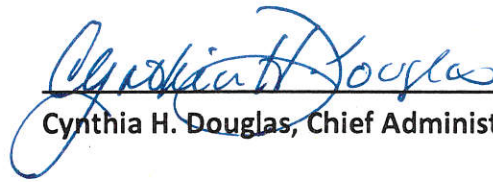
7. Adjournment – The meeting was adjourned by Ms. Robin Heath at 2:35 p.m. A copy of these minutes can be found on the Employ BR website.

The next Board meeting's tentatively scheduled for August 2, 2016 at "Teknarus", 7117 Florida Boulevard, Baton Rouge, La 70806. The Board members will be notified by email with the date, time and location.

Robin Heath expressed how she appreciated all who had volunteered to be on the committees. Cynthia Douglas stated the July 28, 2016 Youth Committee has been cancelled and rescheduled for August 25, 2016. The Board members will be notified by email with a final schedule of all upcoming meetings.



Carole S. Miller, Administrative Assistant



Cynthia H. Douglas, Chief Administrative Director